

SCHEDULE

(Rules 3 and 14)

FORM 1

*Notice of Appeal*

(RULE 3(1))

IN THE MATTER OF THE ACCESS TO INFORMATION ACT

APPEAL NO. /20

BETWEEN.....APPELLANT  
*(insert name of appellant)*

AND.....DEFENDANT  
*(insert name of public authority)*

TO THE APPEAL TRIBUNAL:

TAKE NOTICE that .....  
*(full name of appellant,*

.....  
*occupation, address)*

appeals against the decision of [.....  
.....] contained in a decision  
*(insert name of public authority)*

dated ..... a copy of which is attached to this Notice.  
*(insert date)*

(1) The details of the decision appealed are: .....  
.....  
.....

(2) The Appellant challenges the following findings of fact and of law -

(i) Findings of fact: *(please indicate the nature of the original request for information and the decision, if known, and date of decisions of the public authority)*

.....  
.....

(ii) Findings of law: *(Please indicate any legal basis for your appeal)*

.....  
.....  
.....

(3) The grounds of appeal are (*state why the public authority's decision should be reversed*)

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....

(4) List of relevant documents and correspondence to be used (if any):

.....  
.....  
.....

(5) Number and names of witnesses (if any):

.....  
.....  
.....

(6) Legal Representatives (if any):

*(indicate the name(s) and address(es) of the person(s) who will make representations on the appellant's behalf)* .....

.....  
.....  
.....

(7) I request an early hearing:       yes       no  
If yes, state reasons for request:

.....  
.....  
.....

(8) Set out any specific power which the Appeal Tribunal is being asked to exercise:

.....  
.....

I certify that all facts set out in this Notice of Appeal are true to the best of my knowledge, information and belief.

Dated the      day of      , 20      .

.....  
Appellant's Signature

Filed by (specify name and address, fax, e-mail, of appellant or Attorney-at-Law filing the document).